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RÉPUBLIQUE FRANÇAISE

# EMBASSY OF FRANCE IN CANADA

*Update : 05/05/2009*

## YOUTH EXCHANGES AGREEMENT

### 2D VISA APPLICATION KIT: University Vacation Employment

The 2D visa kit was created by the Embassy of France in Canada to enable you to prepare and submit a complete file to the visa services of the General Consulate of France for your district. We kindly request that you present your file in the order indicated in the check list.



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## **1. The 2D visa: presentation**

**This visa is intended for young Canadian students studying in Canada and wishing to engage in a professional activity during their university vacation.**

**↳ *Length of stay: less than three months***

## **2. Eligibility**

- **Must be between the ages of 18 and 35 upon submission of application;**
- **Must be a Canadian citizen and reside in Canada upon submission of application;**
- **Must be in possession of a Canadian passport, valid for a minimum of three months after the completion of the visit;**
- **Cannot obtain this visa, or two other types of visas in this agreement, more than once; and,**
- **Must be financially stable for the duration of the visit.**

## **3. Required documents**

**Please see the following list of documents that you will be required to provide. Visa Services will return all original documents.**

- **A short-term visa application duly completed and signed.**
- **Two recent 35 mm X 45 mm identity photos on a clear and plain background. Photocopies will not be accepted. One photo must be affixed on each form and a third must be added to the file (see section four for more details).**
- **If the application is submitted by mail, please attach a document specifying the departure date from Canada to France.**
- **Your Canadian passport + photocopy. It must be valid for at least three months after the end of your stay in France. It must contain your signature as well as a minimum of two blank pages. The visa is validated by a sticker that will be affixed to one of the pages of the passport.**
- **Return flight ticket or proof of sufficient financial means to purchase a ticket before your departure (minimum of CAD \$1,000 or CAD \$1,500 for residents within the Vancouver district).**

- **A work contract or promise of employment between the visa applicant and an employer in France + photocopy.**
- **Proof of enrolment in a university or other educational facility in Canada (photocopy of your annual student card or enrolment certificate issued by the establishment).**
- **An Xpress, Fedex or Purolator envelope with prepaid postage for the return of your file (if your application is submitted by mail).**
- **A document from your provincial insurance provider (agreement letter with your health care provider) indicating that you are covered by your provider for the length of your stay in France (original + copy).**
- **An additional medical insurance certificate, providing provide full coverage (for health risks, medical bills, medication, hospitalization, repatriation, etc.) during the entirety of the stay, is compulsory because the provincial medical plan is insufficient (original + copy).**
- **An insurance certificate for personal liability—this insurance covers you for unintentional bodily injuries or property damage resulting from your personal actions—or a statement (affidavit) requesting that you acquire this insurance upon arrival in France (original + copy).**

**In regard to the last two insurance certificates, you must include in your file:**

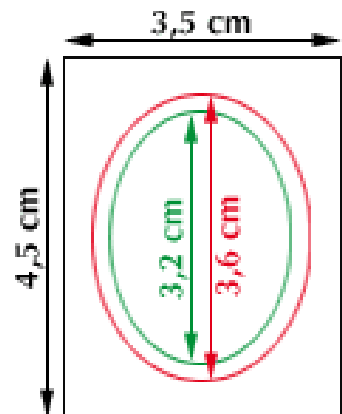
- 1. Proof of purchase;**
- 2. Your name, address, coverage dates and the signature of an authority must appear on the documents;**
- 3. The policy brochure, containing the terms and conditions for each insurance; and,**
- 4. A photocopy of the corresponding pages, or a second brochure highlighting the exact passages showing that the applicant will be covered for the entirety of the stay in France, and the passage indicating the guarantees offered.**

#### 4. Photo specifications

In order to avoid all file-processing delays, please abide by the following recommendations for identity photos. Only photos taken by professional photographers are accepted.

##### a. FORMAT:

- The format for the photos must be 3.5 X 4.5 cm in colour (1.4" X 1.9")
- The photos must show the full front view of the head, with the face in the middle of the photo, and include the top of the shoulders.
- The size of the head, from chin to crown, must be between 32 mm and 36 mm or must fill 70% to 80% of the picture.
- The applicant's face must be square to the camera.
- The photos must be identical and taken within the last six months and give a perfect representation of the applicant's current appearance.
- It is advised that the photos not be cut.



##### b. QUALITY OF PHOTOS:

- The brightness and contrast must show the natural colour of the skin. There should be no glare or red eye.
- The applicant should have a neutral expression, neither frowning nor smiling, with their mouth closed and eyes clearly visible.
- Stylized poses (over the shoulder look, leaned head, etc.) are prohibited.
- The head must not be covered with a headdress or scarf, headband or other decorative objects. There are no exceptions to this rule.
- If you wear glasses, you are not required to wear them in the photograph. You may wear non-tinted or tinted prescription glasses as long as your eyes are clearly visible. Make sure that the frame does not cover any part of your eyes. Sunglasses are not acceptable.

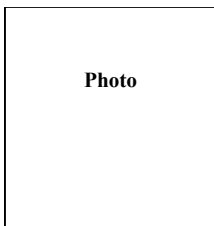
#### 5. Short-term visa application

# **IMPORTANT**

**You application will be returned to you if it is not properly completed, or if all of the necessary documents have not been submitted.**



Stamp embassy  
Or consulate



# Application for Schengen Visa

This application form is free



N° 12225\*01

1. Surname(s) family name(s)		<b>FOR EMBASSY / CONSULATE USE ONLY</b>  <b>Date application :</b>   <b>File handled by :</b>   <b>Supporting documents:</b> Valid passport Financial means Invitation Means of transport Health insurance Other :	
2. Surname(s) at birth (earlier family name(s))			
3. First names (given names)			
4. Date of birth (year-month-day)	5. ID-number (optional)		
6. Place and country of birth			
7. Current nationality/ies	8. Original nationality (nationality at birth)		
9. Sex Male    Female	10. Marital status : Single   Married   Separated   Divorced   Widow(er)   Other		
11. Father's name	12. Mother's name		
13. Type of passport: National passport   Diplomatic passport   Service passport   Travel document (1951 Convention) Alien's passport   Seaman's passport   Other travel document (please specify): .....			
14. Number of passport	15. Issued by		
16. Date of issue	17. Valid until		
18. If you reside in a country other than your country of origin, have you permission to return to that country? No    Yes, (number and validity) .....			
* 19. Current occupation		<b>Visa :</b>  Refused Granted	
* 20. Employer and employer's address and telephone number. For students, name and address of school.			
21. Main destination	22. Type of Visa : Airport transit   Transit   Short stay Long stay	23. Visa : Individual   Collective	<b>Characteristics of Visa :</b>  LTV A B C D D + C Number of entries :  1    2    Multiple
24. Number of entries requested Single entry   Two entries   Multiple entries	25. Duration of stay Visa is requested for: _____ days		
26. Other visas (issued during the past three years) and their period of validity			
27. In the case of transit, have you an entry permit for the final country of destination? No    Yes, valid until: _____    Issuing authority: _____			
* 28. Previous stays in this or other Schengen states			Valid from ..... To ..... Valid for : .....

\* The questions marked with \* do not have to be answered by family members of EU or EEA citizens (spouse, child or dependent ascendant). Family members of EU or EEA citizens have to present documents to prove this relationship.

<b>29. Purpose of travel</b> Tourism Business Visit to Family or Friends Cultural/Sports Official Medical reasons Other (please specify): .....		<b>FOR EMBASSY / CONSULATE USE ONLY</b>
* 30. Date of arrival	* 31. Date of departure	
* 32. Border of first entry or transit route	33. Means of transport	
<b>*34. Name of host or company in the Schengen states and contact person in host company. If not applicable, give name of hotel or temporary address in the Schengen states</b>		
Name	Telephone and telefax	
Full address	e-mail address	
<b>* 35. Who is paying for your cost of travelling and for your costs of living during your stay?</b> Myself Host person/s Host company. (State who and how and present corresponding documentation):..... .....		
<b>* 36. Means of support during your stay</b> Cash Travellers' cheques Credit cards Accommodation Other: Travel and/or health insurance. Valid until: .....		
37. Spouse's family name	38. Spouse's family name at birth	
39. Spouse's first name	40. Spouse's date of birth	
<b>42. Children</b> (Applications <u>must</u> be submitted separately for each passport)		
Name	First name	Date of birth
1		
2		
3		
<b>43. Personal data of the EU or EEA citizen you depend on. This question should be answered only by family members of EU or EEA citizens.</b>		
Name	First Name	
Date of Birth	Nationality	Number of passport
<b>Family relationship :</b> <div style="text-align: right;"><b>of an EU or EEA citizen</b></div>		
<p>44. I am aware of and consent to the following: any personal data concerning me which appear on this visa application form will be supplied to the relevant authorities in the Schengen states and processed by those authorities, if necessary, for the purposes of a decision on my visa application. Such data may be input into, and stored in, databases accessible to the relevant authorities in the various Schengen states.</p> <p>At my express request, the consular authority processing my application will inform me of the manner in which I may exercise my right to check the personal data concerning me and have them altered or deleted, in particular, should they be inaccurate, in accordance with the national law of the state concerned.</p> <p>I declare that to the best of my knowledge all particulars supplied by me are correct and complete.</p> <p>I am aware that any false statements will lead to my application being rejected or to the annulment of a visa already granted and may also render me liable to prosecution under the law of the Schengen state which deals with the application.</p> <p>I undertake to leave the territory of the Schengen states upon the expiry of the visa, if granted.</p> <p>I have been informed that possession of a visa is only one of the prerequisites for entry into the European territory of the Schengen states. The mere fact that a visa has been granted to me does not mean that I will be entitled to compensation if I fail to comply with the relevant provisions of Article 5.1 of the Schengen Implementing Convention and am thus refused entry. The prerequisites for entry will be checked again on entry into the European territory of the Schengen states.</p>		
45. Applicant's home address		46. Telephone number
47. Place and date	48. Signature (for minors, signature of custodian/guardian)	

**6. Affidavit**  
*(Replaces proof of liability insurance)*

*This certificate is to be attached to your file if you do not have liability insurance*



**EMBASSY OF FRANCE IN CANADA**

**YOUTH EXCHANGES AGREEMENT**

**2D VISA: University Vacation Employment**

**AFFIDAVIT**

I, the undersigned (name and given name): \_\_\_\_\_

Canadian citizen holding passport n° \_\_\_\_\_

Visa applicant within the France-Canada Youth Exchanges Agreement, I hereby certify that, upon my arrival in France, I will subscribe to a liability insurance for the duration of my stay.

Place: \_\_\_\_\_ Date: \_\_\_\_\_

**Signature:**

**7. Document Check List**  
*(Attach to your file)*



**EMBASSY OF FRANCE IN CANADA**

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**2D VISA: University Vacation Employment**

**Name:**  
**Given**  
**name(s):**  
**Telephone number:**  
**E-mail:**  
**Departure date:**

In order to facilitate processing your application, please submit all documents in the order listed below.

Documents to provide	Original	Photocopy
• Check list	<input type="checkbox"/>	N/A
• Valid Canadian passport	<input type="checkbox"/>	<input type="checkbox"/>
• Short term visa application	<input type="checkbox"/>	N/A
• Two(2) recent identity photos	<input type="checkbox"/>	N/A
• Work contract or promise of employment	<input type="checkbox"/>	<input type="checkbox"/>
• Student card	<input type="checkbox"/>	<input type="checkbox"/>
• Provincial medical coverage letter	<input type="checkbox"/>	<input type="checkbox"/>
• Liability insurance or affidavit	<input type="checkbox"/>	<input type="checkbox"/>
• Complementary medical insurance	<input type="checkbox"/>	<input type="checkbox"/>
• Roundtrip plane ticket or proof of sufficient financial means	<input type="checkbox"/>	<input type="checkbox"/>
• Prepaid envelope if file is sent by mail	<input type="checkbox"/>	N/A

## 8. How and where to submit your visa application?

Depending on the province in which you reside, visit the following Web site for submission information:

- **General Consulate of France in Toronto for the residents of:**  
<http://www.consulfrance-toronto.org>
  - Ontario
  - Manitoba
  - Saskatchewan
  
- **General Consulate of France in Montreal for the residents of:**  
<http://www.consulfrance-montreal.org/spip.php?article1054>
  - Quebec
  - Nova Scotia
  - New Brunswick
  - Prince Edward Island
  - Newfoundland and Labrador
  - Nunavut
  
- **General Consulate of France in Vancouver for the residents of:**  
<http://www.consulfrance-vancouver.org>
  - British Columbia
  - Alberta
  - Yukon
  - Northwest Territories

**ATTENTION:** Please refer to the General Consulates' Web sites to learn more about the access methods for visa services, i.e. booking appointments, mail-in dossiers, etc../.